



# College of Homeopaths of Ontario Registration Policies

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Title:	Education and Clinical Practice Requirement Full Class Criteria
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*Note to Readers: In the event of any inconsistency between this document and the legislation that affects homeopathy practice, the legislation governs. The College has the power and authority to implement the applicable acts and regulations under the Regulated Health Professions Act, 1991. Decisions may be made on a case by case basis, although precedence may factor into the outcome. If you have a question on how this policy affects your individual situation please contact the College directly.*

*It is important to note that College publications may be used by the College or other bodies in determining the interpretation of the provisions within the Homeopathy Act, 2007, its regulations and the College's Bylaws.*

## **Applicable Categories of Registration (unless otherwise noted):**

1. Applicant Full Certificate of Registration.

**Type of Requirement:** Non-Exemptible

**Applicable CHO Registration Regulation:** 6. (1)1i, 6. (1)1ii, and 6. (1) 2.

## **Intent**

To be eligible for a Full Class Certificate of Registration an applicant must provide evidence of successful completion of both theoretical and clinical education. These components may be achieved in one program or in separate programs.

## **Policy**

The College may grant approval to a program in homeopathy which meets the criteria and requirements as outlined. Approval or conditional approval may be granted to a theoretical or clinical program. Approval may be denied or withdrawn in accordance with this policy and as outlined in the accompanying Program in Homeopathy Academic Program Review and Approval Guide.

In accordance with the College of Homeopaths of Ontario (referred to in this policy as the CHO) Registration Regulation O. Reg. 18/14 section 6(1), the following are the education and clinical experience registration requirements for a Full Certificate of Registration:

- 1. Education Requirement as set out in O. Reg 18/14**

Section 6(1). 1 of O. Reg 18/14 provides that the Applicant must have:

- i. Successfully completed a post-secondary program in homeopathy in Ontario that is approved by Council or another body approved by Council for that purpose, or

- ii. Successfully completed a program in homeopathy together with other education or training which a panel of the Registration Committee considers, when taken together, to be substantially equivalent to the requirements set out in subparagraph i.

For the purpose of Section 6(1)1i of the Registration Regulation (O. Reg. 18/14) Council has indicated that a post-secondary program in homeopathy in Ontario shall be:

A theoretical program which includes at least 750 hours of theoretical instruction or class time and . Class time shall be supported by assignments and assessments related to the content covered in the class or course.

In addition to academic theoretical instruction, in accordance with section 6(1)2 of O. Reg. 18/14, an applicant for a Full Class Certificate of Registration with the CHO must successfully complete a *program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated, that is at least 45 weeks in length and includes at least 225 hours of direct client contact.*

To determine if a program of homeopathy meets the requirements and criteria, each program is required to review the College of Homeopaths of Ontario Academic Program Review and Approval Guide, map their program curriculum using the CHO Curriculum Mapping Form, and complete and submit to CHO an Academic Program Review and Approval Application and any supporting documentation indicated in the Guide, with payment to the CHO or a third party approved by Council. As part of an annual review process, an Academic Program Renewal form shall be completed on an annual basis. This process is available to all programs of homeopathy.

If a program does not complete the Academic Program Review and Approval process, program graduates/applicants will be required to provide information to verify they have graduated from a post-secondary program in homeopathy which meets the CHO's requirements as outlined in O. Reg. 18/14 and this policy.

CHO shall identify and train assessors to review the Program Application to determine if the program meets the requirements as set by Council. A site visit to the program location may be determined necessary or appropriate. An assessment team will provide a report to the Registration Committee.

Following review and recommendation by an Assessment Team, the Registration Committee may recommend to Council:

- a) Approval of a homeopathy academic program that meet the regulatory and policy requirements set by the Council.
- b) Denial or withdrawal of approval of a homeopathy academic program that does not meet the regulatory and policy requirements set by the Council.
- c) Conditional approval of a new homeopathy academic program, or changes to an existing academic program, in accordance with the regulatory and policy requirements set by the Council.

Council will make the final determination.

CHO will post on its website a list of programs which have met the Theory Education and/or Clinical Practice Requirement criteria and that have been approved by Council. The CHO will also post on its website the number of Applicants, by program, whom have successfully completed the Individual Assessment process set by the CHO.

## 2. Clinical Experience Requirement as set out in O. Reg 18/14

In addition to theoretical instruction, the applicant must have formal clinical experience.

Section 6(1). 2 of O. Reg 18/14 provides that the Applicant must have successfully completed a program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated, that is at least 45 weeks in length and includes at least 225 hours of direct client contact.

“Direct client contact” means that a student has the opportunity to interact directly with the patient acting as the primary or secondary case-taker.

NOTE: The following may be considered for the calculation of direct client contact hours in a structured, comprehensive, evaluated, and supervised clinical experience program.

Hour requirement outside of the academic program including 750-hours for currency, ongoing currency and Grandparented Class requirements are calculated according to the definition in section 1 of O. Reg. 18/14 Registration, Homeopathy Act, 2007, of an allowance of 2 hours for each initial visit, and 1 hour for each follow-up visit.

### Suggested Clinical Experience Hours

Hour Type	Value Initial	Value Follow-up	Recommended Minimum Hours/Patients	Recommended Additional Hours/Patients	Total
<b>Mandatory Total Hour Requirement</b>	--	--	--		<b>225 hours</b>
<b>Primary (1 initial + 1 follow-up)</b>	6 hours	3 hours	99 hours 11 patients		99 hours 11 patients
<b>Secondary (1 initial + 1 follow-up)</b>	3 hours	1 hour		126 hours 32 patients	126 hours 32 patients

### Definitions

For the purposes of this policy the following definitions apply:

#### Comprehensive

In the context of education and clinical practice requirements and criteria **Comprehensive** means a curriculum with sufficient scope to provide the student with the required knowledge, skill, judgment and applied experience to demonstrate relevant clinical skills and abilities which meets all or almost all of the clinically related Entry-to-Practice Competencies Profile of Homeopaths Practising in Ontario.

**Direct Client Contact** means a student has the opportunity to interact directly with the patient acting as the primary or secondary case-taker.

## **Evaluated**

In the context of education and clinical practice requirements and criteria **Evaluated** means having a systematic method for assessing the competency of students to ensure that the learning objectives of the clinical program curriculum have been met.

## **Follow-up Visit**

Subsequent consultations are often shorter in duration and involve discussing the changes that have occurred, so that the homeopath can understand how the patient has responded to the remedy and what the next step of treatment will be.<sup>1</sup>

## **Initial Intake Visit**

Means providing homeopathic service and treatment to a patient in the form of an initial intake visit of a new patient or a new initial complaint from an existing patient, requiring a full case-work assessment.

## **Online**

Online means communication mechanisms such as Skype, Webconferencing with audio and/or video capabilities, and other emerging mechanisms which allow for real-time, live and interactive communication.

## **Primary Direct Client Contact Hours**

In the context of education and clinical practice requirements and criteria **Primary Direct Client Contact Hours** means the student has direct contact with the patient and under supervision<sup>2</sup> the student has the primary responsibility to manage the patient's case from initial contact to the conclusion of at least one follow-up visit. The successful completion of Primary Clinical Practice Hours will lead the student to independent practice.

## **Secondary Direct Client Contact Hours**

In the context of education and clinical practice requirements and criteria **Secondary Direct Client Contact Hours** means the student has an active role in reviewing and monitoring the patient's case. It may include direct patient contact within small groups, case work through a combination of observation, analysis and case work-up leading to a remedy selection. The student shall have the opportunity to directly or indirectly pose questions to the patient. Secondary Clinical Practice Hours occur under supervision<sup>3</sup> and demonstrate increased understanding and independence of the student leading to Primary Direct Client Contact Hours. It is expected that the supervisor provides direct feedback to the student.

## **Structured**

In the context of education and clinical practice requirements and criteria **Structured** means having defined program curriculum, learning objectives, learning plan, modes of instruction, appropriately trained staff and faculty, transparent/objective/fair/impartial methods of evaluation, and access to appropriate tools and resources upon which students can gain knowledge, skills and judgment to independently practice the profession.

## **Supervised**

In the context of education and clinical practice requirements and criteria **Supervised** means graduated learning, under an individual who meets the clinical practice experience supervision criteria set by the

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<sup>1</sup> TC-CHO What is Homeopathy Fact Sheet, June 2010

<sup>2</sup> Supervisors shall meet the clinical practice experience supervision criteria set by the College of Homeopaths of Ontario.

<sup>3</sup> Ditto.

College of Homeopaths of Ontario, that leads to independent, competent and safe practice by the student. The level of supervision should be commensurate with each student's abilities.

### **Procedure for Review of Program Education and Clinical Practice Requirement and Criteria**

1. Programs in homeopathy will be informed of pertinent Registration Regulation provisions and provided an "Academic Program Approval and Review Guide and Forms" to be completed by the program Dean or authorized representative and returned to the CHO, along with payment.
2. CHO staff will review the package received from the program administrator and assign it to a program assessment team. The Assessment Team will examine the materials against the standardized program approval checklist, and contact the program to set up a site visit. Following completion of the site visit the Assessment Team will prepare a report and rating recommendation to the Registration Committee for its review.
3. The Registration Committee will advise Council if the program meets the criteria. Council is required to make a motion to approve or deny the program.
4. Following Council's vote, programs that meet the criteria will be placed in list form, with a disclaimer, on the CHO's website.
5. As information becomes available, CHO will also list, by program, the number of Applicants who successfully meet the Individual Assessment requirement.
6. On an annual basis, the program will be provided with a renewal form to be completed and returned to the CHO.
7. The Registration Committee will review the annual renewal form and compliance checklist submitted by approved programs to ensure criteria are met on an ongoing basis and may request from program additional documentation or perform a site visit.
8. Prior to the fifth anniversary of becoming an approved program, or at the time of any substantial change in the program, the program will be required to undergo a new review and site visit.
9. If the program chooses to advertise it has been determined by the College to have met the program of homeopathy requirements as outlined in the Registration Regulation (O. Reg. 18/14), it shall use the following statement:

*The College of Homeopaths of Ontario (the "CHO") is the regulator of homeopath practitioners in Ontario. One of the roles of the CHO is to determine who is qualified to practice as a homeopath. Qualification is based on several factors including successful completion of a post-secondary program in homeopathy (or a substantially equivalent program) and completion of a program of clinical experience. The CHO will assess educational programs to determine if it meets the requirements of a post-secondary program in homeopathy. The CHO will assess whether a program meets specified criteria and whether its graduates meet the competencies.*

*This program has completed the CHO's Academic Program Approval and Review process and believes that graduates of this program will be trained to meet the entry to practice competencies.*

### **Procedures for Curriculum Mapping**

Refer to the Academic Program Review and Approval Guide and Curriculum Mapping Self-Assessment Form [Form B] on the CHO website.

The guide provides an outline of the academic program review and approval process and tools that the program can use to assess its curriculum and related materials against the entry-to-practise competencies. Curriculum mapping is a mandatory part of the approved program process.

**Related Policies, Standards, Guidelines and Regulations**  
*Homeopathy Act, 2007, Ontario Regulation 18/14 Registration*

**Registration requirements, Full class**

6. (1) The following are registration requirements for a Full certificate of registration:
  1. The applicant must have,
    - i. successfully completed a post-secondary program in homeopathy in Ontario that is approved by Council or another body approved by Council for the purpose, or
    - ii. successfully completed a program in homeopathy together with other education or training which a panel of the Registration Committee considers, when taken together, to be substantially equivalent to the requirements set out in subparagraph i.
  2. The applicant must have successfully completed a program of clinical experience in the profession that is structured, comprehensive, supervised and evaluated and that is at least 45 weeks in length and includes at least 225 hours of direct client contact.

