



**Transitional Council of the
College of Homeopaths of Ontario**
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November 28, 2014

Suzanne McGurn, Assistant Deputy Minister
Health Human Resources Strategy Division
Ministry of Health and Long-Term Care
900 Bay Street
Macdonald Block, 2nd Floor, Room M2-61
Toronto ON M7A 1R3

Dear Suzanne,

The transitional Council of the College of Homeopaths of Ontario is pleased to provide this report to you detailing its current transparency practices and how it intends to enhance those transparency practices. In addition to this letter, you will find an attached Appendix A, outlining a comprehensive Implementation Plan and Status of the AGRE Transparency Recommendations, and Appendix B [Transitional Council of the] College of Homeopaths of Ontario's current Bylaw 21 – Public Register.

CURRENT TRANSPARENCY PRACTICES

The transitional Council and future College continue to demonstrate a commitment to transparency in a number of ways. The following description provides a brief overview.

Core Values

Early, in its mandate, the transitional Council incorporated transparency as integral within its mission, vision and value statements. The principles of transparency and accountability are incorporated within the Council's strategic directives of infrastructure development, public protection and future membership. Following proclamation of the *Homeopathy Act, 2007*, the new Council will review its mission and implement a new strategic plan which will further its commitment to transparency.

At its November 17, 2014 meeting, Council adopted the Advisory Group for Regulatory Excellence (AGRE) transparency principles with a minor amendment to principle 5. The amendment changes "Certain regulatory processes..." to read as "Quality Assurance processes...". The transitional Council transparency principle 5 now reads as "Quality Assurance processes intended to improve competence may lead to better outcomes for the public if they happen confidentially."

Council Activities

All transitional Council meetings are open to the public. The Council meeting dates are posted in advance on its website. The agenda is distributed in advance to those who indicate their interest. Additionally, the transitional Council discloses when it to go in camera pursuant to section 7 of the *Health Professions*

Procedural Code (the "Code"). Council meeting minutes have not previously been made public; however, it is expected that a policy will be in place in the new year to allow for greater information exchange and a higher degree of transparency of Council activities.

Council reports to the Minister annually on its regulatory activities and operations. A copy of the transitional Council's annual report is posted on its website.

Regulations, Bylaws, Standards and Policies

In 2013, the transitional Council undertook an extensive review of its Bylaws and developed sections on Electoral Districts, Fees, the Public Register, Professional Corporations and Code of Ethics. The full set of Bylaws were released for formal 60-day public consultation, by mail and electronically distributed to stakeholders, and posted on the website. Additional formal 60-day public consultations have been undertaken on changes to Bylaws related to fees. Clean and marked copies of the Bylaws, along with the accompanying rationale for changes are available online and in hard copy.

Further changes are being proposed to the Bylaws related to the Public Register. Once approved, these changes will be posted on the website and distributed through Canada Post and electronic mail for a formal 60-day public consultation. Revisions to the Public Register Bylaws will be circulated in December with Council approval expected by March 2015.

In March 2013, the transitional Council consulted interested parties on a series of 25 professional practice standards and guidelines. Two of these standards were revised in response to feedback and circulated for a second time. All approved standards, guidelines and an extensive number of detailed registration policies are posted on the transitional Council's website.

Public Register

The future College's Public Register will be posted on its website, in accordance with section 23 of the *Code*. The following information, as it pertains to the homeopathy profession, will be included in the Public Register:

1. Each member's name, business address and business telephone number, and, if applicable, the name of every health profession corporation of which the member is a shareholder.
2. The name, business address and business telephone number of every health profession corporation.
3. The names of the shareholders of each health profession corporation who are members of the College.
4. Each member's class of registration and specialist status.
5. The terms, conditions and limitations that are in effect on each certificate of registration.
6. A notation of every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Discipline Committee under section 26 and has not been finally resolved, until the matter has been resolved.
7. The result, including a synopsis of the decision, of every disciplinary and incapacity proceeding, unless a panel of the relevant committee makes no finding with regard to the proceeding.
8. A notation of every finding of professional negligence or malpractice, which may or may not relate to the member's suitability to practise, made against the member, unless the finding is reversed on appeal.
9. A notation of every revocation or suspension of a certificate of registration.

10. A notation of every revocation or suspension of a certificate of authorization.
11. Information that a panel of the Registration, Discipline or Fitness to Practise Committee specifies shall be included.
12. Where findings of the Discipline Committee are appealed, a notation that they are under appeal, until the appeal is finally disposed of.
13. Where, during or as a result of a proceeding under section 25, a member has resigned and agreed never to practise again in Ontario, a notation of the resignation and agreement.

In addition, the future College will voluntarily make a substantial number of other pieces of information available on its Public Register. These items are laid out in section 21 of the Bylaws, and can be found in Appendix B to this letter.

Registration Process

The transitional Council provides information about its registration requirements and process on its website, over the phone and in person. In addition, the future College will report to the Office of the Fairness Commissioner of Ontario (OFC) at least annually about its registration practices. These reports will be posted on the future College's website. These reports will also be available on the OFC website along with the OFC's most recent Registration Practices Assessment Report.

During the development of its registration materials, the transitional Council consulted extensively with the OFC to ensure that the principles of transparency, objectivity, impartiality and fairness are firmly embedded in its registration documents and processes.

In October 2014, the transitional Council released its registration guide and forms. Information available on the website includes: the registration guide, application guides and forms by class, access to an online application form, information on and access to the Jurisprudence Program, and the Individual Assessment Guide and application form.

The transitional Council and future College will provide individual applicants and Registrants with information related to his or her application in accordance with section 16 of the *Code*.

Complaints, Investigations, Disciplines and Fitness to Practise Processes

The future College will provide information about its complaints, investigations, disciplines and fitness to practise processes on its website. Currently the transitional Council's website provides information related to its current mandate to develop and implement these processes. Full information will be made available at the time of proclamation.

The transitional Council has approved the adoption of the AGRE recommendations related to the reporting of information on complaints, investigations, disciplines and fitness to practise. Changes to the Bylaws will allow the future College to report more information on the Public Register and website. The AGRE recommendations and implementation timelines are outlined in Appendix A – Implementation Plan and Status of the AGRE Transparency Recommendations. Since the transitional Council is not yet a College, implementation of these recommendations is being integrated into the final development of regulatory processes required for proclamation. Recommendations will ideally be implemented within six months post-proclamation. Transitional

Council members and staff will continue to be vigilant about the need to balance transparency with an appropriate degree of fairness.

Complaint and Investigation Process

Complaint decisions (where the result is something other than a referral to discipline or a referral for an incapacity inquiry) may be appealed by either party to the Health Professions Appeal and Review Board (“HPARB”). HPARB decisions are available on the internet on the CanLII website.

Discipline

The future College will provide information about its discipline process and will notify the public on its website of upcoming discipline hearings.

Discipline hearings will be open to the public. Rare exceptions will be made in cases where an individual’s privacy or legal interests are in jeopardy (e.g., personal medical information, persons identifying sexual abuse).

All discipline findings will be recorded on the Public Register. Most will be recorded permanently. There is the possibility that less serious findings may be removed after six years if the practitioner satisfies the Discipline Committee that continued public access to the information no longer serves the public interest.

A summary of the discipline decision will be included in the future College’s newsletter and website. In accordance with the Code, the future College is unable to post a discipline decision of no findings. For the purposes of transparency and public disclosure, the transitional Council recommends that the Government implement changes to section 23 (2) 7 of the Code to allow for the posting of discipline decisions of no findings.

Appeals of discipline decisions are heard in open court and all appeal decisions will be publicly available online.

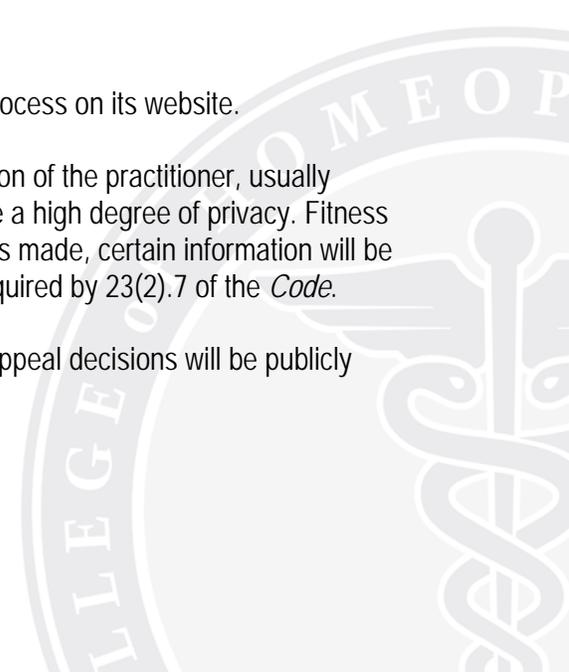
The future College will make full disclosure of all information relevant to a discipline matter to the practitioner so that he or she can make full answer and defence.

Fitness to Practise

The future College will provide information about its fitness to practise process on its website.

Because fitness to practise matters involve the personal health information of the practitioner, usually involving mental illness or addiction, human rights considerations require a high degree of privacy. Fitness to practise hearings are closed to the public. However, where a finding is made, certain information will be placed in the public register including a synopsis of the decision as is required by 23(2).7 of the *Code*.

Appeals of fitness to practise decisions are heard in open court and all appeal decisions will be publicly available, usually online.



The future College will make full disclosure to the practitioner of all information relevant to the incapacity concerns so that he or she can make full answer and defence.

Quality Assurance

The future College will provide information about its quality assurance (QA) program on its website including: the annual QA program requirements, a guide to the QA program, forms, policies and an assessor guide for peer and practice audits.

The purpose of the QA program is to work with practitioners to enhance their individual practice, it will be conducted on a “no blame” basis. The program is constructive and positive, looking for ways to improve practice rather than identifying misconduct. The legislation requires that quality assurance information about individual practitioners be kept confidential. If significant concerns are discovered in the course of operating the quality assurance program, these will be reported to the Inquiries, Complaints and Reports Committee (ICRC) and may become publicly available through that process.

Other Programs

In advance of proclamation, the transitional Council will provide detailed information about its patient relations programs on its website.

Communications and Outreach

The transitional Council has a robust communications and outreach program with its stakeholders who include practitioners, the public, educational institutions, professional associations, government, media, and other interested parties. In its outreach strategies, the transitional Council makes extensive use of its website and information sign-up service which feeds its frequent e-blasts and electronic updates. The transitional Council offers potential registrants weekly webinars/conference calls and periodic in-person community-based information sessions and regularly attends homeopathy profession-specific conferences and symposia. As proclamation approaches, the transitional Council will engage in greater public and patient outreach through media and other venues to increase public awareness of the future College and its role.

Discretionary Disclosure Provisions

The transitional Council and future College has the discretion to make information available to appropriate authorities under section 36 of the *Regulated Health Professions Act, 1991*, (the “Act”). Circumstances where disclosure can be made under these provisions include the following:

- (a) to the extent that the information is available to the public under this Act, a health profession Act or the *Drug and Pharmacies Regulation Act*;
- (b) in connection with the administration of this Act, a health profession Act or the *Drug and Pharmacies Regulation Act*, including, without limiting the generality of this, in connection with anything relating to the registration of members, complaints about members, allegations of members’ incapacity, incompetence or acts of professional misconduct or the governing of the profession;
- (c) to a body that governs a profession inside or outside of Ontario;
- (d) as may be required for the administration of the *Drug Interchangeability and Dispensing Fee Act*, the *Healing Arts Radiation Protection Act*, the *Health Insurance Act*, the *Independent Health Facilities Act*,

the *Laboratory and Specimen Collection Centre Licensing Act*, the *Ontario Drug Benefit Act*, the *Coroners Act*, the *Controlled Drugs and Substances Act* (Canada) and the *Food and Drugs Act* (Canada);

- (e) to a police officer to aid an investigation undertaken with a view to a law enforcement proceeding or from which a law enforcement proceeding is likely to result;
- (f) to the counsel of the person who is required to keep the information confidential under this section;
- (g) to confirm whether the future College is investigating a member, if there is a compelling public interest in the disclosure of that information;
- (h) where disclosure of the information is required by an Act of the Legislature or an Act of Parliament; and
- (i) if there are reasonable grounds to believe that the disclosure is necessary for the purpose of eliminating or reducing a significant risk of serious bodily harm to a person or group of persons.

In exercising the discretion to disclose information, the transitional Council and future College will consider the following: the risk of harm that could result if the information is or is not disclosed; any harm to the transitional Council and future College's own processes by making disclosure; and the fairness to the practitioner. For example, if a practitioner is applying for registration with another regulator (either in Ontario or elsewhere), the transitional Council and future College will, where possible, advise the other regulator of any concerns about the practitioner's conduct, competence or capacity. In addition, the future College may share the results of its investigations with other Colleges whose practitioners were also involved in the incident, such as in a multi-disciplinary practice.

Inspections

The future College will operate an inspection program as a component of the Quality Assurance (QA) through peer and practice audit. Policies for the QA program and audit process are currently being finalized.

NEW AND ENHANCED MEASURES

The transitional Council is reviewing its transparency practices. The transitional Council is working closely with the Federation of Health Regulatory Colleges of Ontario (FHRCO) and has attended a number of FHRCO sessions on the topic during the last month.

The guiding principles of transparency will be on the Council agenda during the next year as the Council looks for ways to enhance transparency of the TCCHO and future College processes. It is anticipated that in 2015, the TCCHO and future College will discuss, publicly consult on and, where appropriate, implement the following transparency measures:

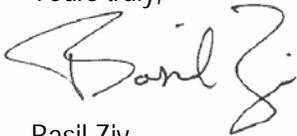
1. Review the completeness of the content of the transitional Council and future College's website.
2. Review its consultation process for regulations, Bylaws and policies to ensure that all members of the public have a full opportunity to participate effectively in the process.
3. Place relevant information from criminal proceedings on the Public Register through an amendment of the Bylaws.
4. Place the registration status of dual registrants with other regulators (inside or outside of the province) on the Public Register through an amendment of the Bylaws.
5. Place the discipline history of registrants with other regulators (inside or outside of the province) on the Public Register through an amendment of the Bylaws.

6. Place significant / relevant complaints decisions on the Public Register through an amendment of the Bylaws.
7. Place additional significant / relevant information about practitioners obtainable from other regulators on the Public Register through an amendment of the Bylaws.
8. Place information about prosecutions of unauthorized practice or holding out on the Public Register through an amendment of the Bylaws.
9. Placing confirmations made under 36(1)(g) of the *RHPA* when the future College is investigating a registrant, where there is a compelling public interest in the disclosure of that information, on the Public Register through an amendment of the Bylaws.
10. Placing the full Notice of Hearing on the future College website after a practitioner has been referred to discipline for a hearing.

The transitional Council is looking forward to working with the Ministry and FHRCO as it pursues these and other transparency initiatives.

The transitional Council is committed to placing this report, along with the letter of October 4, 2014 from Minister Eric Hoskins and your letter of October 28, 2014, on its website as soon as possible.

Yours truly,



Basil Ziv
Registrar



Bhupinder Sharma
President

CC: Hon. Dr. Eric Hoskins, Minister of Health and Long-Term Care, MOHLTC
Dr. Bob Bell, Deputy Minister, MOHLTC
Helen Angus, Associate Deputy Minister, Policy and Transformation, MOHLTC
John Amodio, Director, Health Systems Labour Relations and Regulatory Policy Branch, MOHLTC

Attachments:

Appendix A Implementation Plan and Status of AGRE Transparency Recommendations
Appendix B [Transitional Council of the] College of Homeopaths of Ontario



Transitional Council of the College of Homeopaths of Ontario
 Report to Ministry of Health and Long-Term Care
 APPENDIX A: Implementation Plan and Status of AGRE Transparency Recommendations
 Date: November 28, 2014

Description/Goal:

- The AGRE Transparency Project is a multi-College, multi-phased initiative intended to make more information available to the public, about both members and the effectiveness of self-regulation.
- It will fundamentally change the way professions and their regulatory bodies communicate with the public about health and regulatory outcomes.

Principles:

This initiative will be guided by the principles approved by member Colleges of AGRE in 2013.

Goal:

Phase 1— Approval in principle November 2014 – Implementation December 2014 to within six month post proclamation

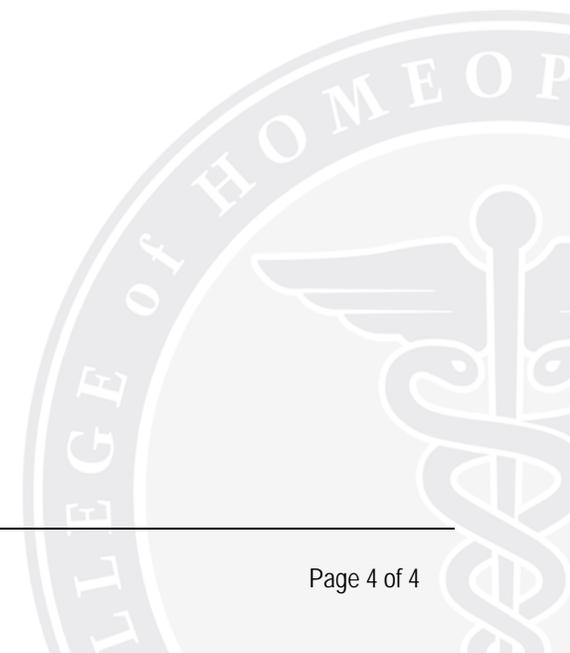
Phase 2— Approval in principle November 2014 – Implementation December 2014 to within six month post proclamation

Transparency Initiatives	Current Status / Comments	Projected Date Fully Implemented
PHASE 1: Member specific information to be made public:		
1. Date referred to Discipline Committee	Already available under TC-CHO Bylaw 21.07 (viii).	April 2015
2. Discipline Committee Status	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	April 2015
3. Full Notice of Hearing	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	April 2015
4. Criminal findings of guilt (relevant)	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final by-law to Council March 2015. Inquiries, Complaints and Reports Committee to consider how to determine relevance, and to determine content, timing and removal aspects of Public Register content.	April 2015

Transparency Initiatives	Current Status / Comments	Projected Date Fully Implemented
5. Bail conditions (relevant)	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015. Inquiries, Complaints and Reports Committee to consider how to determine relevance, and to determine content, timing and removal aspects of Public Register content.	April 2015
6. Non-members practising illegally	Council approval in principle.	Within six months of post-proclamation of the <i>Homeopathy Act, 2007</i> .
PHASE 1: Other actions:		
7. Enhanced website description of what member info is/is not available	Council approval in principle.	April 2015
8. Public information available promptly on website	Council approval in principle. Development of Public Register is underway and will allow for instant updates to website.	Proclamation of the <i>Homeopathy Act, 2007</i> .
9. Consistent approach to number and names of ICRC outcomes, definitions and Criteria.	Council approval in principle of the outcomes, definitions and criteria identified by AGRE. Inquiries, Complaints and Reports Committee to determine areas for consideration including (but not limited to): effective date, content, timing of posting and notation of HPARB appeals, and timing related to removals of Cautions in person, and details of Undertakings.	Within six months of post-proclamation of the <i>Homeopathy Act, 2007</i> .
PHASE 2: Member specific information to be made public:		
1. Names of former members (fact + date of death, if known)	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	April 2015
2. Health facility privileges	In the foreseen future this does not apply to future registrants of the College of Homeopaths of Ontario.	Not applicable
3. Criminal charges (relevant to practice)	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	April 2015

Transparency Initiatives	Current Status / Comments	Projected Date Fully Implemented
	Inquiries, Complaints and Reports Committee to consider how to determine relevance, and to determine content, timing and removal aspects of Public Register content.	
4. Known licences in other jurisdictions	<p>This is an inherit part of the College of Homeopaths of Ontario, O. Reg. 18/14, Registration, under section 4 and 5. Applicants are required to report on this at the time of application and no later than 30 days of any new information becoming available.</p> <p>Inquiries, Complaints and Reports Committee to consider effective date.</p> <p>Council approval in principle of amending bylaws to display on the Public Register. Draft bylaw to Council in December 2014.</p> <p>Circulation December to February 2015. Final bylaw to Council March 2015.</p>	April 2015
5. Known discipline findings in other jurisdictions	<p>This is an inherit part of the College of Homeopaths of Ontario, O. Reg. 18/14, Registration, under section 4 and 5. Applicants are required to report on this at the time of application and no later than 30 days of any new information becoming available.</p> <p>Further TC-CHO Bylaw 21.07 (xiv) currently allows the College to post on its Public Register a finding of professional misconduct or incompetence or similar finding has been made against the Registrant by a body that governs a profession, inside or outside of Ontario, and that finding has not been reversed on appeal. Council approval in principle to expand to cover discipline findings in other jurisdictions.</p> <p>Council approval in principle of amending bylaws to display on the Public Register. Draft bylaw to Council in December 2014.</p> <p>Circulation December to February 2015. Final bylaw to Council March 2015.</p> <p>Inquiries, Complaints and Reports Committee to consider clear definitions, content and timing aspects of Public Register content.</p>	April 2015

Transparency Initiatives	Current Status / Comments	Projected Date Fully Implemented
6. Discipline Committee - No findings	Requires legislative change. The transitional Council CHO recommends the Government implement changes to section 23 (2) 7. of the <i>Health Professions Procedural Code, Schedule 2 of the Regulated Health Professions Act, 1991</i> .	Not applicable
7. Undertakings	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	Proclamation of the <i>Homeopathy Act, 2007</i> .
8. ICRC: Oral cautions	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	Proclamation of the <i>Homeopathy Act, 2007</i> .
9. ICRC: SCERPS	Council approval in principle. Draft bylaw to Council in December 2014. Circulation December to February 2015. Final bylaw to Council March 2015.	Proclamation of the <i>Homeopathy Act, 2007</i> .
PHASE 2: Other actions:		
10. Increased focus on data analysis to inform regulatory activities and public reporting	Approval in principle.	Proclamation of the <i>Homeopathy Act, 2007</i> .





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APPENDIX B

**[transitional Council of the] College of Homeopaths Ontario BYLAWS
Enacted Nov 18, 2013, Amended June 23, 2014.**

21. THE REGISTER

21.01 – Name in Register

Subject to article 21.02, a Registrant's name in the register shall be the full name indicated on the documents used to support the Registrant's initial registration with the College.

21.02 – Exception for Name Change

The Registrar may enter a name, other than the name referred to in section 21.01, in the register if the Registrar:

- (i) has received a written request from the Registrant;
- (ii) is satisfied that the Registrant has legally changed his or her name; and
- (iii) is satisfied that the name change is not for any improper purpose.

21.03 – Exception for Alternate Name

In addition to the name entered under article 21.01 and 21.02, the Registrar may enter in the register as an alternative name used by the Registrant any nicknames or abbreviations that the Registrant uses in any place of practice.

21.04 – Business Address

A Registrant's business address in the register shall be the address for receiving business communications designated by the Registrant, which address may be different than the Registrant's address for communications with the College. If the Registrant does not designate a business address the Registrar may assign any address for the Registrant known to the College as the business address. A Registrant's business address shall include the name of the business or entity that employs the Registrant or, if the Registrant is self-employed or is not practising, the Registrant's business address shall include a notation to that effect.

21.05 – Business Telephone Number

A Registrant's business telephone number shall be the telephone number for receiving business communications designated by the Registrant, which telephone number may be different than the Registrant's telephone number for communications with the College. If the Registrant does not designate a business telephone number the Registrar may assign any telephone number known to the College as the business telephone number.

21.06 – Register Information Required by the Code

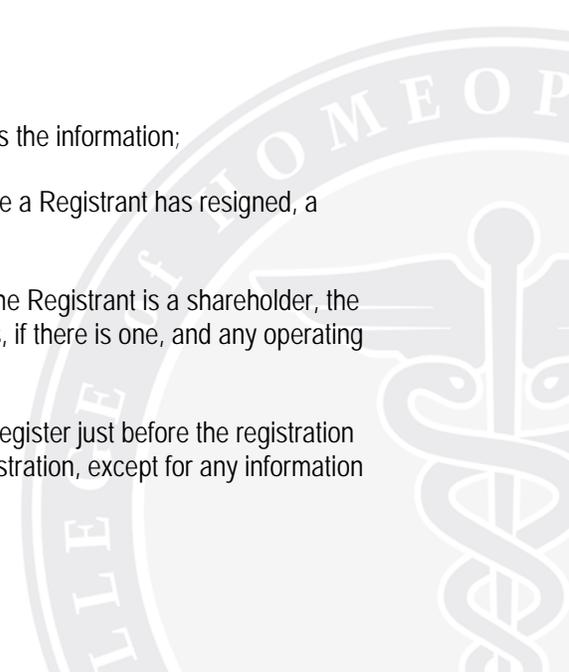
The Registrar shall maintain a register in accordance with section 23 of the Code.

21.07 – Additional Register Information

In addition to the information set out in subsection 23(2) of the Code, the register shall contain the following information with respect to each Registrant:

- (i) if there have been any changes to the Registrant's name since the date of the Registrant's initial application for registration, the former names of the Registrant;
- (ii) the name, address and telephone number of every business entity that employs the Registrant as a practitioner of homeopathy and, if the Registrant is self-employed as a practitioner of homeopathy, the address and telephone number of the locations where the Registrant practises other than addresses of individual clients;
- (iii) the Registrant's business email address;
- (iv) the Registrant's registration number;
- (v) the date of the Registrant's initial registration with the College;
- (vi) the date on which each class of registration that the Registrant holds or held was obtained and, if applicable, the date on which each terminated;
- (vii) if the Registrant ceased to be a Registrant, a notation specifying the reason for the termination of registration and the date upon which the Registrant ceased to be a Registrant;
- (viii) for every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Discipline Committee under section 26 of the Code and has not been finally resolved, until the matter has been resolved,
 - a. a notation of that fact, including the date of the referral,
 - b. a summary of each specified allegation, and
 - c. any hearing dates, including dates for the continuation of the hearing;
- (ix) a notation, including the date of the referral, for every matter that has been referred by the Inquiries, Complaints and Reports Committee to the Fitness to Practice Committee under section 61 of the Code and has not been finally resolved, until the matter has been resolved;
- (x) any information jointly agreed to be placed on the register by the College and the Registrant;
- (xi) where the Registrant's certificate of registration is subject to any terms, conditions and limitations, the reason for them and the date they took effect;
- (xii) where the Registrant's certificate of registration is subject to an interim order, a notation of that fact, the nature of the order and the date that the order took effect;

- (xiii) where the Registrant's certificate of registration is subject to a suspension for failure to pay a fee, the reason for the suspension and the date of the suspension in addition to the fact of the suspension;
- (xiv) where the College is aware that a finding of professional misconduct or incompetence or similar finding has been made against the Registrant by a body that governs a profession, inside or outside of Ontario, and that finding has not been reversed on appeal,
 - a. a notation of the finding,
 - b. the name of the governing body that made the finding,
 - c. a brief summary of the facts on which the finding was based,
 - d. the penalty and any other orders made relative to the finding,
 - e. the date the finding was made, and
 - f. information regarding any appeals of the finding;
- (xv) where the College is aware that a finding of incapacity or similar finding has been made against the Registrant by a body that governs a profession, inside or outside of Ontario, and that finding has not been reversed on appeal,
 - a. a notation of the finding,
 - b. the name of the governing body that made the finding,
 - c. the date the finding was made,
 - d. a summary of any order made, and
 - e. information regarding any appeals of the finding,unless the Body that governs a profession making the finding has not made the finding public;
- (xvi) where a decision of the Discipline Committee has been published by the College with the Registrant's name or former name including,
 - a. a notation of that fact, and
 - b. identification of the specific publication of the College which contains the information;
- (xvii) where, during or as a result of a proceeding under section 25 of the Code a Registrant has resigned, a notation of that fact;
- (xviii) in addition to the name of every health profession corporation of which the Registrant is a shareholder, the business address, business telephone number, business e-mail address, if there is one, and any operating names of the health profession corporation; and
- (xix) any of the information in respect of a former Registrant that was on the register just before the registration terminated, for a period of at least two years after the termination of registration, except for any information



related to discipline proceedings in Ontario, in which case it shall be entered on the register for a period of fifty years after the termination of membership.

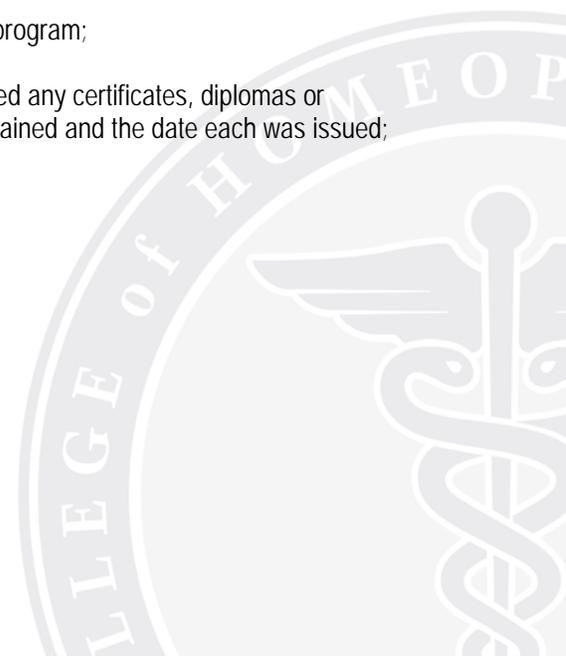
21.08 – Information to be Withheld from Public

All of the information referred to section 23 of the Code or as information recorded in the register in these bylaws is information designated to be withheld from the public pursuant to subsection 23(6) of the Code such that the Registrar may refuse to disclose to an individual or post on the College's website any or all of that information if the Registrar has reasonable grounds to believe that disclosure of that information may jeopardize the safety of an individual.

21.09 – Providing Information to the College

If requested, the Registrant shall immediately provide the College with the following information, in the form requested by the College:

- (i) information required to be maintained in the register in accordance with subsection 23(2) of the Code and these bylaws;
- (ii) the address and telephone number of the Registrant's primary residence in Ontario and, if the Registrant does not reside in Ontario, the address and telephone number of the Registrant's primary residence;
- (iii) the Registrant's e-mail addresses;
- (iv) the Registrant's professional activities including the Registrant's areas of practice and categories of clients seen;
- (v) information regarding the Registrant's employment including:
 - a. the Registrant's title and position, and
 - b. a description of the Registrant's role, duties, and responsibilities;
- (vi) information about the Registrant's registration with any other body that governs a profession, whether inside or outside of Ontario, including the name of the governing body, the Registrant's registration or licence number and the date the Registrant first became registered;
- (vii) information about the Registrant's participation in the quality assurance program;
- (viii) information about the educational institution where the Registrant obtained any certificates, diplomas or degrees in homeopathy, the type of certificates, diplomas or degrees obtained and the date each was issued; and
- (ix) information for the purpose of compiling statistical data.



21.10 – Notification of College

The Registrant shall notify the College, in writing, of any changes to the following information within 30 days of the effective date of the change:

- (i) the Registrant's name,
- (ii) the address and telephone number of the Registrant's primary residence in Ontario and, if the Registrant does not reside in Ontario, the address and telephone number of the Registrant's primary residence,
- (iii) the Registrant's business address or business telephone number,
- (iv) the name, address or telephone number of any business or entity that employs the Registrant as a practitioner of homeopathy, and, if the Registrant is self-employed as a practitioner of homeopathy, any changes to the address or telephone number of the location where the Registrant practises other than addresses of individual clients, and
- (v) the Registrant's email address.

